

Name of meeting: Corporate Governance and Audit Committee

Date: 9 March 2021

Title of report: Dates of Council Meetings – 2021 to 2022 Municipal Year

Purpose of report: (Reference to Annual Council)

To determine dates and times for meetings of Council for the 2021-2022 municipal year

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports)?	No
The Decision - Is it eligible for "call in" by Scrutiny?	No
Signed off by Director	N/A
Is it also signed off by the Service Director for Financial Management, IT, Risk and Performance?	N/A
Is it also signed off by the Service Director - Legal Governance and Commissioning	25.02.21
Cabinet Member portfolio	Not applicable

Electoral wards affected: Not applicable

Ward councillors consulted: Not applicable

Public or Private Status: Public

GDPR Implications: Not applicable

1. Summary

Council Procedure Rule 2 (1) advises that the dates of ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Corporate Governance and Audit Committee.

Council Procedure Rule 5(1) states that there shall be two types of Ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account.

The following dates/times are proposed, all meetings to be held at 5.30pm.

The meeting of Annual Council, scheduled for 18 May 2022, will commence (with a civic ceremony) at 12.30pm.

Date	Council Meeting
2021	
Wednesday 14 th July	Holding Executive to Account
Wednesday 8 th September	Key Discussion
Wednesday 13 th October	Holding Executive to Account
Wednesday 17 th November	Key Discussion
Wednesday 8 th December	Holding Executive to Account
2022	
Wednesday 19 th January	Key Discussion
Wednesday 16 th February	Budget Council
Wednesday 16 th March	Holding Executive to Account
Wednesday 18 th May	Annual Council

2. Information required to take a decision

Not applicable

3. Implications for the Council

3.1 Early Intervention and Prevention (EIP)

Not applicable

3.2 Economic Resilience (ER)

Not applicable

3.3 Improving Outcomes for Children

Not applicable

3.4 Reducing demand of services

Not applicable

4. Consultees

- Leading Members have been advised of the proposed dates.

5. Next steps

That the report be submitted to the Meeting of Annual Council on 19 May 2021 seeking approval of the proposed dates for the 2021/2022 municipal year.

6. Officer recommendation

That the schedule of Council meetings for the 2021-2022 municipal year be submitted to the meeting of Annual Council on 19 May 2021 with a recommendation of approval.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer

Samantha Lawton, Head of Governance

9. Background Papers and History of Decisions

Not applicable.

10. Service Director responsible

Julie Muscroft, Service Director - Legal, Governance and Commissioning